

Julianne Burg, Vice President
Julie Burg, Treasurer
Samantha Burg, Secretary
Jon Tieucl, Parliamentarian

**EMPOWERMENT CONGRESS NORTH
AREA NEIGHBORHOOD
DEVELOPMENT COUNCIL**



PO BOX 18769
LA, CA 90018
www.nandc.org

Thryeris Mason, President

Area Representatives:
Marco Flores, Area 1
Joel Vaca, Area 1
Steve Pepdjonovic, Area 2
Vacant, Area 2
Jean Frost, Area 3
Rogelio Zambrano, Area 3

At Large Representatives:
Jon Tieucl
Nina Womack
Cindy Gaete

Community Interest Positions:
Vacant, USC
Jim Childs, Business Rep

Committees:

Community – 2nd Thursday every month – Julianne Burg, Chair, Julie Burg, Marco Flores, Thryeris Mason & Joel Vaca
Marketing & Outreach – 3rd Tuesday every month – Steve Pepdjonovic, Chair, Julianne Burg, Julie Burg, Samantha Burg, Leigha Sayles, & Nina Womack
Policy – 4th Tuesday every month – Jean Frost, Chair, Amy Carnes, Jim Childs, Robin Evangelista, Cindy Gaete, Christine Lee, & Jon Tieucl
Homelessness – Hiatus

Board Retreat Minutes

**Saturday, July 18, 2020, 2:00 PM – 5:00 PM
Via Zoom Webinar Teleconferencing**

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020), and due to public health concerns and directives issued by the Mayor of Los Angeles and Los Angeles County Public Health Department regarding reducing the spread of COVID-19, meetings of the ECNANDC will be conducted entirely by video conference or telephonically. This will be effective starting May 1, 2020 and will continue during the period in which state or local public health officials have imposed or recommended social distancing measures.

Join Zoom Webinar: <https://zoom.us/j/96172078643>

Webinar ID: 961 7207 8643

To join via iPhone one-tap: US: +16699006833,,96172078643#

To join via telephone: Dial (888) 475-4499, then enter Webinar ID 961 7207 8643, and press # to join

- I. CALL TO ORDER** - Meeting was called to order at 2:02 p.m. by Thryeris Mason, President. Members present Thryeris Mason, Julianne Burg, Samantha Burg, Julie Burg Marco Flores, Joel Vaca, Steve Pepdjonovic, Jean Frost, Jon Tieucl, Cindy Gaete, and Jim Childs. Nina Womack absent. Rogelio Zambrano resigned. Quorum established 11 members present.
- II. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** - None

III. GUEST SPEAKERS

- a. 21 Years of NC's; The New Censure & Removal Policies; What Lies Ahead** – Joy Atkinson, Board of Neighborhood Commissioners gave the background on the Neighborhood Council movement. She also explained why NC's cannot function on their own, primarily because they get city funds therefore they have to abide by rules. Commissioner will speak about issues as why people join; perhaps because they care, have their own non-profits, run for office, etc. (Special interest and different interest) She considers herself very lucky to have minimal issues in South Los Angeles in the last 5 years. She is very proud to represent South Los Angeles
- Commissioner Atkinson spoke about knowing the importance of understanding what it means to be a leader.
 - Perform the leadership duties we have to do as an NC.
 - Soon there will be a document in the upcoming elections acknowledging the duties of the office they are running for; individuals must do this ahead of time before running for office.
 - Board members will soon have to go through a Planning 101 training to know how planning works.
 - A handbook will be created to be used by Board Members on organizational skills, community skills, etc.
 - Commissioner Atkinson spoke about NC Censorship and Removal
- b. Avoiding Funding Landmines** – Melvin Cañas, Neighborhood Council Funding Program Manager, Office of the City Clerk gave thanks to President Mason and Treasurer Burg for the invitation to participate at the NANDC Retreat.
- Melvin spoke about some of the things, which could cause funding landmines. He spoke about NC's not staying on top of the monthly expenditures. He commended our NC for always staying on top of funding matters.
 - Melvin spoke about having a clear and open communication if there is any conflict of interest. If there is a conflict of interest it is always recommended to contact the District Attorney for advise.
 - Events/contracts need to go through the city to eliminate any liability
 - Vendors must be approved by the city

IV. TRAINING & DEVELOPMENT

- a. Zoning & Development 101** – Jean Frost & Jim Childs gave an overview on zoning and development. Jean gave everyone a copy of DCP Acronyms and Summary of Zoning Regulations.
- b. Communications Best Practices** – Thryeris Mason - Please make sure your devices are charged. Minimize noise, use mute button. On committee level, committee chairs ask your audience if there are any 1st timers, to explain acronyms used for the duration of the meeting. Guide them through the process. During zoom calls state your name before speaking. Also on a committee level, make sure you have a co-host.

V. RECAP OF 2019 – 2020: Successes, challenges, and possibilities to increase productivity.

- Steve spoke about the success at outreach events, solid job as to getting communication out via website and social media, purchase of branded materials, PSA announcements, NANDC Nods. Marketing & Outreach will do more in-person outreach after the COVID-19 pandemic
- Julianne spoke about the National Night Out, Movies in the Parks, Dia de los Muertos with 24th St Theatre, Holiday Event, and Food Distribution at the Crenshaw Mall and St. Agnes events. NPG's were awarded to SOLA, USC, T.R.U.S.T LA, Exposition Library/The Source. Partnerships with LAPD to support food distributions in the NANDC Community, supporting students and cadets during the COVID-19 period. Partnerships with CD 8, CD 9, CD 1, USC. Supporting Los Angeles Congress of Neighborhood Councils, Julianne thanked the NANDC Ad Hoc By-Law Committee (Jean, Jon and Steve) for their work and dedication and to everyone who gave input/recommendations. The By-Laws were approved by DONE. NANDC successfully was able to award the USC School of Engineering (STEM Program) the Space Shuttle funding in the amount of \$23,000. \$1000 was given to support Crosstown LA. Crosstown LA informs our community members about crimes within the NANDC community. Pending are the purchasing of 285 food boxes from South LA Cafe to be distributed during the COVID-19 period and \$1000 to USC Young Scientists. Coffees with the Area Representatives success stories were also mentioned by Julianne, which the Marketing & Outreach spearheaded.
- Jean spoke about being on top of community impact statement submissions

VI. MOTIONS & RESOLUTIONS

- a. Action/Discussion: NANDC Food Distribution Partnership with CD 8** - Utilizing \$10K in encumbered funds for a food distribution targeted for NANDC Area 3 during early August. Previously approved by the board on June 4, 2020 (12,0,1) and must be reapproved for the current fiscal year.
- Motion to approve the encumbered funds of \$9975 to purchase 285 boxes from South LA Cafe for a food distribution

scheduled for August 15, 2020

- Motioned by Steve, second by Joel
 - 11,0,0
- b. Action/Discussion: USC Young Scientists Program (NPG REQUEST \$1,000)** – Using \$1,000.00 in encumbered funds to support this NPG which was approved by the board on June 4, 2020 (13, 0, 1). The funding request was denied because the event occurs in a new fiscal year.
- Motion to approve the encumbered funds of \$1000 to support the NPG request from USC Young Scientists.
 - Motioned by Jean, second by Steve
 - 11,0,0
- c. Action/Discussion: Use of Bernard Parks Legacy Funds (\$7,026.96)** – Historical overview of the purpose of the funds, usages to date (Julie Burg), and suggestions for moving forward.
- Julie gave an overview of the use of the Bernard Parks Legacy Funds, which are in a special account within the City Clerks Office. The city council file motioned for funds to be used for beautification purposed/banners along Jefferson between Western and Vermont.
 - Board motions for Marketing & Outreach Committee to discuss best use for Bernard Legacy Funds in the amount of \$7,026.96. Possibility of painting utility boxes was recommended as a beautification concept.
 - Motioned by Jon, second by Jean
 - 10,1,0
- d. Action/Discussion:** Open discussion on possible events and funding opportunities for the 2020-2021 fiscal year (NPG's, to cap or not to cap?)
- Discussion about the budget was open. Motion to cap for NPG request for 2020-2021 will be \$2000 and implement a virtual SeniorFest. Motion was amended to cap the NPG request to \$1000 and implement a virtual SeniorFest.
 - Motioned by Samantha, second by Jon
 - 6,3,2
- e. Action/Discussion:** Fiscal Year 2020-2021 budget
- NANDC went over the 2020-2021 budget. The budget was reviewed and allocations were implemented. Board motioned to approve the 2020-2021 Fiscal Year Budget
 - Motioned by Jon, second by Samantha
 - 11,0,0
- f. Action/Discussion:** Complete Administrative Packet for the 2020-2021 fiscal year
- Board motions to approve the complete administrative packet for the 2020-2021 fiscal year
 - Motioned by Jon, second by Samantha
 - 11,0,0
- g. Action/Discussion:** Nomination and selection of Board Parliamentarian
- Board motions to nominate Jon Tieucl for the selection of Board Parliamentarian.
 - Motioned by Samantha, second by Jean
 - 11,0,0
- h. Action/Discussion:** Nomination and selection of Community Committee Chair
- Board motions to nominate Julianne Burg for the selection of Community Committee Chair
 - Motioned by Steve, second by Julie
 - 11,0,0
- i. Action/Discussion:** Nomination and selection of Marketing & Outreach Chair
- Board motions to nominate Steve Pepdjonovic for the selection of Marketing & Outreach Chair
 - Motioned by Julie, second by Jon
 - 11,0,0
- j. Action/Discussion:** Nomination and selection of Policy Committee Chair
- Board motions to nominate Jean Frost for the selection of Policy Committee Chair
 - Motioned by Jon, Julie
 - 11,0,0
- k. Action/Discussion:** Nomination and selection of Homelessness Committee Chair
- There were no nominations
- l. Action/Discussion:** Nomination and selection of Budget Representative
- Board motions to nominate Julie Burg for the selection of Budget Representative
 - Motioned by Thryeris, second by Jon

- 11,0,0

VII. ANNOUNCEMENTS-None

VIII. REQUESTS FOR FUTURE AGENDA ITEMS- Committee Co-Chairs

IX. ADJOURNMENT - In the spirit of the beloved departed civil rights activist John Lewis "If you see something that is not right, not fair, not just, you have a moral obligation to do something about it", President Mason stated "it is an honor and a privilege to serve on with each of you who represent the embodiment of that group". President thanked everyone individually.

Official public notice for all committees:

Empowerment Congress North Area Neighborhood Council Committees			
COMMITTEE	CONTACT INFORMATION	MEETING LOCATION	MEETING DATE/TIME
Community Committee (Outreach, Youth and Senior, Block Club/Neighborhood Associations, Beautification, Budget and Finance)	Julianne Burg, Chair vp@nandc.org	USC Community House 2801 S. Hoover St. 90089	Second Thursday 6:30 p.m.
Marketing & Outreach Committee (Marketing, Events, Outreach, Social Media)	Steve Pepdjonovic, Chair area2a@nandc.org Samantha Burg, Co-Chair secretary@nandc.org	USC Community House 2801 S. Hoover St. 90089	Third Tuesday 6:30 p.m.
Policy Committee (Public Safety, Economic Development, Land Use)	Jean Frost, Chair area3a@nandc.org	USC Community House 2801 S. Hoover St. 90089	Fourth Tuesday 6:30 p.m.
Homelessness Committee (Inactive)	Nina Womack, Chair atlargerep2@nandc.org	USC Village Community Room	TBA

The Next Regular Meeting of the Empowerment Congress North Area Neighborhood Development Council Governing Board is: **Thursday, August 6, 2020, location pending the status of Safer at Home order.**

*As covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting **Julianne Burg** at vp@nandc.org.*

*In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at NANDC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Samantha Burg** at secretary@nandc.org.*

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS –

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

RALPH M. BROWN ACT

54954.2. (a) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

REMOVAL WARNING

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.

Government code Section 54957.9

DISRUPTION OF MEETINGS

Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A Peace Officer may be requested to assist with the removal by the Neighborhood Council.

Any person who resists removal by a Peace Officer is subject to arrest and prosecution.

Penal Code Section 403, Penal Code Section 602.1(b)