

**EMPOWERMENT CONGRESS
NORTH AREA NEIGHBORHOOD
DEVELOPMENT COUNCIL**



A Certified City of Los Angeles Neighborhood Council

**P.O. Box 7223
Los Angeles, CA 90007
ecnandc@gmail.com
www.nandc.org**

**Discussion Meeting
Saturday, September 17, 2005
10:00 am – 12:00 noon
Los Angeles Child Guidance Clinic
3787 S. Vermont Ave.
Los Angeles, CA 90007
(On Vermont just south of Exposition)**

Elected Board

Michael Ureña
President

Yolanda Jones
Vice President

Nancy Aguilar
Secretary

Neighborhood Representatives

Area 1:

Elena Farias
Carlos López

Area 2:

Bethany Leal

Area 3:

Jairo Umaña

Appointed Board

Shane Hapuarachy
Treasurer

At Large Representatives:

Sharon Stewart
Emmanuel Gabriel Caudillo

1. **Welcome**
2. **Call to Order and Roll Call of Present Board Members**
3. **General Announcements:**
 - a. NANDC Liaison Need for DWP oversight committee
 - b. Mayor's Budget Day October 1st
 - c. Hoover Redevelopment Plan Meeting September 30th, 10:00 a.m. City Hall
 - d. Open Board Positions and Committee Chairmanships –(Motivated Volunteers Needed)
4. **Discussion Items:**
 - a. Citywide Neighborhood Council Initiative regarding Official City Council Files, Elena Farias Presenting.
 - b. Security Cameras on Western Ave: Final Community Discussion of Proposal's Pros and Cons.
 - i. Officer Cantu and Castillo to answer questions related to crime in proposal area.
 - ii. Community to view map of proposed camera locations.
 - iii. Review of camera costs and ECNANDC budget.
 - c. Should the ECNANDC support a community effort to maintain Bethune Library as a public/community space? Should ECNANDC write a letter in support of this effort?
 - d. Should the ECNANDC enter a partnership with the West Adams Heritage Association? They are submitting a proposal to manage Engine House No. 18. Should the NANDC seek office space and meeting space in that building as part of the proposal?
 - e. Budget and Finance Committee Proposals: Standardizing Funding Requests, Accountability and Forms - Review of Forms and Bylaws. Yolanda Jones presenting.
 - f. Proposal to move mid-month discussion meeting to Norwood Elementary
 - g. Youth Committee Proposals: Jairo Umaña Presenting.
 - h. \$100,000 for street repair. Does your street need fixing? Block clubs bring your list to the meeting.
 - i. Pothole repair, call 311.
 - i. Hurricane Katrina: What form should NANDC support take?
 - j. Hoover Redevelopment Plan Meeting. Community leaders urged to attend this event; September 30th, 10:00 a.m. City Hall.
5. **Public Comment**
 - a. Comments from the public on items not included on today's agenda. Public comments are limited to three minutes per speaker, unless the presiding officer of the Board determines a different time limit for that particular item. Please complete a speaker card and submit it prior to the Call to Order if you would like an opportunity to speak.
6. **Adjournment**

Everyone is welcome at the meeting! It's your community... feel the power!

For more information on any of the ECNANDC committees, or open positions, please contact:

OUTREACH COMMITTEE – BETHANY LEAL – bethany@cwlc.org

LAND USE AND PLANNING COMMITTEE – TBA – nandc.pres@gmail.com

CITY SERVICES COMMITTEE – TBA – nandc.pres@gmail.com

PUBLIC SAFETY COMMITTEE - LESLIE EVANS – lbevans@earthlink.net

BUDGET & FINANCE COMMITTEE - YOLANDA JONES – nandc.vp@gmail.com

RULES & PROCEDURES COMMITTEE - TBA – nandc.pres@gmail.com - 323-730-0563

SENIORS AND AGING COMMITTEE - DONNA WILLIAMS – 323-290-0080 - ladydimarie4@dslextre.me

WEBSITE COMMITTEE - LESLIE EVANS - lbevans@earthlink.net

YOUTH COMMITTEE – JAIRO UMANA – 213-447-7151 - jairo.nandc@gmail.com

The Next Regular Meeting of the Empowerment Congress North Area Neighborhood Development Council (NANDC) Governing Board is **Thursday, October 1th, 2005** at the Child Guidance Clinic, 3787 S. Vermont Ave. (corner of Exposition and Vermont). You are encouraged to visit a NANDC posting sites 72 hours prior to the **Regular and Planning/Discussion Meeting** at the following locations:

- Los Angeles Child Guidance Clinic, 3787 South Vermont Avenue (near Vermont & Exposition)
- Martin Luther King Recreation Center, 3916 South Western Avenue (near King & Western)
- Supermercado Latino, 1049 West Martin Luther King Boulevard (near Vermont & King)
- Food 4 Less, 1748 West Jefferson Boulevard (corner of Western & Jefferson)
- Smith's Quick Cleaners, 1901 Rodeo Road (near Rodeo & Arlington)

Also, watch for future agendas to be posted on the DONE webpage approximately 72 hours before our meetings. You can view it by simply going to www.lacityneighborhoods.com and click on the early notification system link at the top of the page. Once in click on Neighborhood Councils Subscriptions, and scroll down to our neighborhood council and click on it. You will be able to see the agenda.

Dear NANDC,

Neighborhood Councils need your help. The EMPOWERMENT CONGRESS NORTH AREA NEIGHBORHOOD DEVELOPMENT COUNCIL hasn't taken a position on the "Non-Community Impact Statement" issue (a/k/a "Neighborhood Council initiatives") yet. So far, 33 neighborhood councils have voted to support the request to allow neighborhood councils to create official city council files. The Board of Neighborhood Commissioners voted last night to support the proposal as well, but they were disappointed to see that not one council in the South Area has taken a position on the issue. You can help change that!

Following is more information about this issue, if you're not familiar with it. I hope you will read over it and introduce a motion to have the EMPOWERMENT CONGRESS NORTH AREA NEIGHBORHOOD DEVELOPMENT COUNCIL support TRUE NEIGHBORHOOD EMPOWERMENT. Until we have the ability to create council files without the blessing of a city councilmember, we can't fulfill our mission to make government more responsive to local needs. We can't be PROACTIVE in solving the problems of our communities, only reactive. With your help and leadership, we can change that.

If you would like a speaker to come to your council when you're discussing the issue, I would be happy to help set that up. Just let me know when it's on your agenda.

Thank you in advance for helping to assure that EVERY area of the city is represented when Neighborhood Councils stand together in the name of Empowerment.

Best regards,

Jason Lyon
Co-Chair
Silver Lake Neighborhood Council

COUNCIL FILE #05-0575
"Non-Community Impact Statements"

THE CURRENT SITUATION:

All city agencies and departments, except neighborhood councils, are permitted to submit recommendations for action to the City Council. Such

**Email from Silverlake NC President
CIS Files – Background Information**

correspondence from agencies is assigned a "Council File Number" and referred to the appropriate Council committee. The Clerk has issued a report asking the council whether to extend this practice to neighborhood councils. His report, Council File 05-0575, is available online at <http://cityclerk.lacity.org/cfi/>.

The Education & Neighborhoods Committee expressed support for the idea, but directed DONE, BONC, the Clerk, the CAO and CLA to report on whether (or under what circumstances) to allow the practice to include NCs. Greg Nelson's report on behalf of DONE wholeheartedly recommended allowing the practice. The BONC also supports the idea, with the recommendation that a minimum of three NCs co-sign the proposal. The Clerk, CLA and CAO are all expected to report that they anticipate no negative impacts associated with the policy change. They have indicated that there are no additional costs associated with the creation of a council file (though costs would begin to accrue if the committee chose to act on a proposal).

The CAO, CLA, and Clerk have also indicated do not anticipate being overwhelmed by this type of correspondence. Should there be a sudden onslaught of proposals to a single committee, the chair could elect to "receive and file" the proposals until a later date. Also, it is anticipated that requiring multiple cosigners (as in the BONC's suggestion) will minimize the number of submissions.

The matter returns to Education & Neighborhoods at its next meeting. If the Committee still recommends approving the practice, the motion must then be approved by the full City Council.

WHAT YOUR COUNCIL CAN DO:

Submit a Community Impact Statement supporting this new tool of empowerment for NCs, making us better equipped to represent our stakeholders' interest to the Council.

TO SUBMIT A COMMUNITY IMPACT STATEMENT:

Your Board must adopt an official position on the matter, after which only your Neighborhood Council's designated representative may submit a Community Impact Statement on your behalf. If you have not participated in the CIS system before, your Board must first appoint up to two (2) designated submitters. Then, they can set up your online account. To do this, contact Jacqueline Mendez jmendez@mailbox.lacity.org at DONE for a username and password.

Then, to submit a CIS, your representative logs on at <http://appl1.lacity.org/cis/> and fills in the very user-friendly web form.

SUGGESTED COMMUNITY IMPACT STATEMENT FOR THIS COUNCIL FILE:

The X Neighborhood Council respectfully urges the Los Angeles City

**Email from Silverlake NC President
CIS Files – Background Information**

Council to affirm the right and responsibility of Neighborhood Councils to make proactive recommendations of matters to be addressed by the Council. Please direct the City Clerk to (a) assign a Council File number to all official correspondence from Certified Neighborhood Councils containing original recommendations for City Council action, and (b) refer the matter to the appropriate Council Committee.

NEIGHBORHOOD COUNCILS IN SUPPORT*:

1. Silver Lake
2. Glassell Park
3. Greater Griffith Park
4. Mar Vista
5. Historic Highland Park
6. Granada Hills North
7. Greater Echo Park Elysian
8. Pico Union
9. Sunland Tujunga
10. Chatsworth
11. Greater Valley Glen
12. Northridge West
13. Atwater Village
14. Mid City West
15. Bel Air Beverly Crest
16. Westchester Playa del Rey
17. Winnetka
18. North Hills West
19. Harbor Gateway North
20. Arroyo Seco
21. Tarzana
22. Boyle Heights
23. Central San Pedro
24. Sherman Oaks
25. Van Nuys
26. Westside
27. Hollywood United
28. Studio City
29. Valley Village
30. Central Hollywood †
31. Woodland Hills-Warner Center

**Email from Silverlake NC President
CIS Files – Background Information**

32. Greater Toluca Lake

33. Encino

*The Valley Alliance of Neighborhood Councils has also endorsed this proposal.

**The Board of Neighborhood Commissioners has endorsed this proposal, with the recommendation that each proposal submitted have at least three NCs as co-signers.

† Like the BONC, supports a modified version of the proposal, requiring multiple NCs to cosign a recommendation before it is assigned a Council File Number.

FOR MORE INFORMATION, OR TO SCHEDULE A SPEAKER FOR YOUR NC, CONTACT:

Jason Lyon, Co-Chair, Silver Lake Neighborhood Council

lyon@silverlakenc.org 310-722-2393

**Email from Silverlake NC President
CIS Files – Background Information**

**Committee to
Save Bethune
for
Community
Use**

152 W. 32nd Street
Los Angeles CA 90007
213.745.9961
213.745.9969 (Fax)

Lauren Akins
*Figueroa Corridor
Coalition for
Economic Justice*

Larry Newton
*Dr. Mary McLeod
Bethune Library*

Mark Bielak
*USC Multimedia
University Academy*

Brian Eklund
*St. Mark's Lutheran
Church*

Robert Gutierrez
AYE Catholic Charities

Lizette Hernandez
*Strategic Actions for a
Just Economy*

Annette Kessler
*Weemes Elementary
School*

Lillian Marengo
*Comunidades Unidas
en Progreso*

Sabha Siddiqui
*Coalition for
Community Health*

Sharon Stewart
*USC Civic and
Community Relations*

Susan Stouffer
*United University
Church*

September 1, 2005

Dear Members of the North Area Neighborhood Development Council,

We are writing you to ask for your support in our work to save the Exposition Park Dr. Mary McLeod Bethune Library for the community's use. As you may already be aware, the city's current plans are to relocate the library from its existing location at 3665 South Vermont and build a new regional facility on Western Avenue and 39th Street. Our concern lies in the city's plan to put the Bethune library's land for sale on the private market in order to complete the new library.

We are a group of concerned residents and community advocates that have been meeting for over six months to develop strategies on how we can retain the facility for community use. We have organized to create the *Committee to Save Bethune for Community Use* to help us meet our goals. Our primary goal is to improve the health and welfare of the residents in the community surrounding the Bethune library by ensuring that all children are able to access free educational and recreational services in a safe environment.

While we support the construction of a new regional library facility on Western, we are concerned that if the City sells the property on Vermont to the highest bidder, the current facility will be converted to a private enterprise rather than maintained for community use. We find the sale of the land an unacceptable option, because the Bethune Library has served as a valuable community resource at its current location for over 30 years, offering children and adults a safe environment to explore the world through books and the Internet.

One of our recent activities was to conduct a door-to-door survey to get residents' opinions. We found a high level of interest and regret over the plight of the library. Eight-four percent of the 140 local residents favored keeping the library in this location, but more importantly, a full 100% favored retaining the building for community uses such as providing after-school programs for area youth including tutoring, mentoring, computer classes, job training and adult education classes. This moves us to believe, that despite recent economic development efforts, these types of services remain sorely needed in this underserved community.

We would like your help in supporting this cause by (1) collecting surveys from your constituents (2) signing the attached letter of support and sending it to Councilmember Parks' office to gain his support in keeping the facility for community use and (3) scheduling a time for us to make a presentation to your organization and its constituents.

If you have any questions or would like us to schedule a meeting or presentation at NANDC, please feel free to contact me at 213.745.9961x203.

Best Regards,

**Lizette Hernández
Committee Coordinator**

Please send letter of support to Councilmember Parks, at this address:

**Councilmember Bernard Parks
City Hall, 200 North Spring Street
Los Angeles, CA 90012-4801**

Dear Councilmember Parks,

We at [insert name of organization] are writing to you to express our support for retaining the Exposition Park Dr. Mary McLeod Bethune Library as a community space. As an organization that serves the community in which the Bethune Library is located, we recognize that the Library has served as a valuable community resource over the past 30 years. The loss of the space would deeply impact the surrounding community's access to much-needed services.

[Please provide a brief description of your organization and the services it provides here, about 3-5 sentences.]

While we support meeting the need for a new regional library facility, we are concerned that the City may be planning to sell the property to the highest bidder, possibly in the near future, thus ensuring that the building will be converted to a private enterprise rather than maintained as a community resource. This would be a significant loss to our community, since the Bethune Library has provided a safe environment for children and adults to learn and explore the world for over 30 years.

We have been made aware that a recent survey of local residents, conducted by the Committee to Save Bethune for Community Use, reaffirms the need to keep the Bethune Library as a community space. Eighty-four percent of the 140 residents surveyed favored keeping the library at its current location, but more important was the fact that 100% of the residents favored retaining the building for community services such as after-school programs for area youth, including tutoring, mentoring, computer classes, job training, and adult education classes. The results of the survey move us to believe that despite recent economic development efforts, these types of services remain sorely needed in this underserved community. Retention of the Bethune Library as a public facility would place these services in a convenient and safe environment that local residents could access.

As residents and service providers of this community, we strongly urge you to support our efforts in preserving this site for community use and prevent the sale of this land to a private enterprise. With the number of organizations serving the needs of the local communities, we are confident that with your support we can identify qualified and willing organizations that can help us be a part of this community-serving vision.

Sincerely,

[Insert name]
[Insert title]

NOTICE OF JOINT PUBLIC HEARING ON THE
PROPOSED ORDINANCE AMENDING THE REDEVELOPMENT PLAN FOR
THE HOOVER REDEVELOPMENT PROJECT

NOTICE IS HEREBY GIVEN that the City Council of the City of Los Angeles, California and the Board of Commissioners of the Community Redevelopment Agency of the City of Los Angeles, California (the "Agency") will hold a joint public hearing on Friday, September 30, 2005 at the hour of 10:00 a.m., or as soon thereafter as the matter can be heard, in the Council Chambers, Room 340 - City Hall, 200 North Spring Street, Los Angeles, California, pursuant to the California Community Redevelopment Law (Health and Safety Code Section 33000 *et seq.*) for the purpose of considering the approval and adoption of the proposed Ordinance Amending the Redevelopment Plan for the Hoover Redevelopment Project (the "Amendments").

The primary purposes of the proposed Amendments to the Redevelopment Plan for the Hoover Redevelopment Project are: (1) to change the name of the Hoover Redevelopment Project to the "Exposition/University Park Redevelopment Project;" (2) to extend the existing time limits on the effectiveness of the Redevelopment Plan for the Hoover Redevelopment Project (the "Hoover Redevelopment Plan") for additional twelve (12) year periods; (3) to extend the existing time limits on the repayment of indebtedness and receipt of property taxes pursuant to the Hoover Redevelopment Plan for additional twelve (12) year periods; (4) to increase the existing limit on the number of tax dollars that may be divided and allocated to the Agency; (5) to increase the limit on the amount of bonded indebtedness that can be outstanding at one time; (6) to amend the text of the Hoover Redevelopment Plan to address the unique characteristics and needs of the Hoover Redevelopment Project Area and to assure the availability of housing for all economic segments of the community; and (7) to extend eminent domain authority for a twelve (12) year period commencing upon the date of adoption of the proposed Amendments;

The proposed Amendments would not change the designated land use or development densities for any location within the Hoover Redevelopment Project Area and do not change the boundaries of the Hoover Redevelopment Project Area. An Addendum to Environmental Impact Reports has been prepared by the Agency in connection with the proposed Amendments as an addendum to the previously prepared and certified Final Environmental Impact Reports for the Fourth and Fifth Amendments to the Hoover Redevelopment Plan.

The purpose of the Joint Public Hearing is to consider:

1. The Ordinance Amending the Redevelopment Plan for the Hoover Redevelopment Project.
2. All evidence and testimony for and against the adoption of the proposed Amendments to the Redevelopment Plan for the Hoover Redevelopment Project.

At the above stated day, hour and place any and all persons having any objections to the proposed Ordinance Amending the Redevelopment Plan for the Hoover Redevelopment Project or the regularity of any of the prior proceedings may appear before the Agency and the City Council and show cause why the proposed Ordinance Amending the Redevelopment Plan should not be adopted.

At any time no later than the hour aforesaid set for hearing, any person objecting to the proposed Ordinance Amending the Redevelopment Plan for the Hoover Redevelopment Project may file in writing with the City Clerk a statement of his or her objections. Any person or organization desiring to be heard at the hearing will be afforded an opportunity to be heard. The City Council shall proceed to hear, pass upon and respond to objections to the proposed ordinance Amending the Redevelopment Plan for the Hoover Redevelopment Project pursuant to the California Community Redevelopment Law.

The proposed Ordinance Amending the Redevelopment Plan for the Hoover Redevelopment Project (which proposed Ordinance includes the proposed Amendments), the Addendum to the Environmental Reports prepared in connection with the Amendments, the Preliminary Report of the Agency concerning the Amendments and other pertinent documents are on file and available for public

inspection and copying during regular office hours (9:00 a.m. – 4:00 p.m., Monday through Friday) at the offices of the Community Redevelopment Agency of the City of Los Angeles, Records Division, 354 South Spring Street, Fifth Floor, Los Angeles, California 90013; at the Exposition Park Regional Library, 3665 S. Vermont Avenue, Los Angeles, California 90007; and at the Project Site Office, 4401 S. Crenshaw Boulevard, Suite 201, Los Angeles, California 90043.

A copy of the legal description and map of the boundaries of the Hoover Redevelopment Project Area is available upon request, free of charge, at the Agency Records Division as noted above. The legal description for the original Hoover Redevelopment Project Area was recorded with the Los Angeles County Recorder's Office on or about January 27, 1966 and recorded in Book D4450, Page 1 of the Official Records; on May 13, 1983 as Instrument No. 83-542448; and on May 12, 1989 as Instrument No. 89-769675. If you would like additional information, please call Donna De Bruhl-Hemer, Project Manager or Jennifer Barrera, Assistant Project Manager at (323) 290-2800 between 9:00 a.m. and 4:00 p.m., Monday through Friday.

Publication Dates:

Daily News, Sentinel & La Opinion

Thursday, 9/8

Thursday, 9/15

Thursday, 9/22

Dated: August 22, 2005

City Clerk, City of Los Angeles

Chief Executive Officer, Community Redevelopment Agency of the City of Los Angeles

August 29, 2005

FIRST CLASS MAIL

SUBJECT: NOTICE OF JOINT PUBLIC HEARING ON THE PROPOSED AMENDMENT TO THE REDEVELOPMENT PLAN FOR THE HOOVER REDEVELOPMENT PROJECT

Dear Property Owner, Resident or Business Occupant:

A Joint Public Hearing on the proposed amendment of the Redevelopment Plan for the Hoover Redevelopment Project will be held by the City Council of the City of Los Angeles and the Board of Commissioners of the Community Redevelopment Agency of the City of Los Angeles, California on Friday, September 30, 2005, at 10:00 a.m., or as soon thereafter as the matter can be heard, in the City Council Chambers, 200 North Spring Street, Third Floor – Room 340, Los Angeles, California. Enclosed with this letter is the official notice of the Joint Public Hearing. Our records indicate that you own, reside in, or conduct a business in property located within the Hoover Redevelopment Project Area. The California Community Redevelopment Law requires that we mail the enclosed notice to you in order to inform you of the Joint Public Hearing.

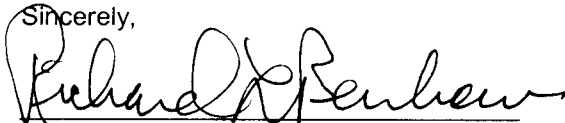
The objectives of the proposed amendment of the Redevelopment Plan are to: a) extend time limits on the effectiveness (duration) of the Redevelopment Plan, the exercise of eminent domain, the receipt of tax increment, and issuance of bonds; b) rename the Project to "Exposition/University Park Redevelopment Project"; and c) amend certain provisions of the text of the Redevelopment Plan. The proposed changes to the Redevelopment Plan will provide the process and basic framework for the continuing redevelopment, rehabilitation and revitalization of the Hoover Redevelopment Project Area in order to eliminate and prevent physical and economic blight, encourage investment in the economic development of the community, and promote physical, social and economic well-being. Specifically, the changes to the Redevelopment Plan will facilitate (but not ensure) the installation of a National Football League franchise in the Los Angeles Memorial Coliseum by enabling the Agency's financing of infrastructure improvements within Exposition Park and the community which surrounds it. In addition, it will provide an opportunity to further the production of low-moderate income housing in the area. Agency funds are strictly prohibited from being utilized for the purposes of stadium construction.

The existing Redevelopment Plan provides for acquisition of properties by the Agency within the Hoover Redevelopment Project Area by negotiated purchase or by condemnation (eminent domain). The amendment would extend the existing time limits on acquisitions by condemnation by 12 years.

Copies of the proposed Ordinance to amend the Redevelopment Plan for the Hoover Redevelopment Project and other relevant documents are available for public inspection at the offices of the Community Redevelopment Agency of the City of Los Angeles, Records Division, 354 South Spring Street, Fifth Floor, Los Angeles, California 90013; at the Exposition Park Regional Library, 3665 S. Vermont Avenue, Los Angeles, California 90007; and at the Project Site Office, 4401 S. Crenshaw Boulevard, Suite 201, Los Angeles, California 90043.

Your attendance at the Joint Public Hearing is welcome.

Sincerely,



Richard L. Benbow
Acting Chief Executive Officer

Enclosure: Notice of Joint Public Hearing

Coming Soon to Your Community....



Mayor Antonio Villaraigosa,
Board of Public Works and
Bureau of Street Services

Announce

"OPERATION POTHOLE"

A 14-week Effort to Fill
35,000 Potholes
Throughout Los Angeles

Here's when we will be in your neighborhood:

South Los Angeles	September 24 - 25
North Valley	October 8 - 9
South Valley	October 22 - 23
East Los Angeles	November 5 - 6
Central Los Angeles	November 19 - 20
Harbor/San Pedro	December 3 - 4
West Los Angeles	December 17 - 18

*Mention "Operation Pothole" when you
Call 311
to report pothole locations.*

Please complete this form in blue or black ink.



ECNANDC Meeting Refreshment Expenditure Request

All reimbursements are subject to the approval of the ECNANDC Treasurer.
Please attach original receipts and a copy of the sign-in sheet from your meeting.
Meetings/events for more than 50 people require a funding proposal.



Name: _____ **Date:** _____

Stakeholder Address: _____ **Phone Number:** _____

Purpose of Meeting: _____

Meeting Location: _____ **Date & Time:** _____

Number of Persons Attending Meeting: _____ **Committee Name:** _____

ALLOWABLE MEETING REFRESHMENT EXPENDITURES

Small (1-10 persons) Meeting Refreshments – Maximum Reimbursable Amount: \$103.00

3-4 Assorted 6-packs of soda (Max \$8)	Up to \$15 for Chips, Veggies or Crackers & Cheese
1-24 pack of bottled water (Max \$6)	Up to \$10 for Dessert
1 large bag of ice (Max \$4)	Up to \$15 for Plates/Utensils/Napkins
Up to \$30 for Sandwiches	Up to \$15 for prepared Coffee/Tea from Starbucks

Medium (11-25 persons) Meeting Refreshments – Maximum Reimbursable Amount: \$182.00

5-9 Assorted 6-packs of soda (Max \$16)	Up to \$25 for Chips, Veggies or Crackers & Cheese
1-24 pack + 1-12 pack of bottled water (Max \$13)	Up to \$20 for Dessert
1-2 large bags of ice (Max \$8)	Up to \$25 for Plates/Utensils/Napkins
Up to \$50 for Sandwiches	Up to \$25 for prepared Coffee/Tea from Starbucks

Large (26-50 persons) Meeting Refreshments – Maximum Reimbursable Amount: \$268.00

10-15 Assorted 6-packs of soda (Max \$30)	Up to \$32 for Chips, Veggies or Crackers & Cheese
2-24 packs of bottled water (Max \$16)	Up to \$30 for Dessert
1-3 large bags of ice (Max \$10)	Up to \$35 for Plates/Utensils/Napkins
Up to \$80 for Sandwiches	Up to \$35 for prepared Coffee/Tea from Starbucks

Amount Requested: \$ _____ **Amount Spent: \$** _____ **Amount Reimbursed: \$** _____

By signing below I acknowledge that the items purchased for the meeting above were used for their intended purpose. I will only be reimbursed up to the maximum reimbursable amount based on the number of persons attending the meeting. Whenever possible, I will only shop from the recommended vendor list below.

Name: _____ **Date:** _____

Recommended ECNANDC-Area Vendors:

Togo's; Subway; Smart & Final; Starbucks; Grocery Stores (i.e. Ralphs, Food 4 Less, etc.)

For ECNANDC Treasurer's Use Only					
Demand Warrant?	Date Requested:	Petty Cash Paid:	Processed By:	Reference #:	Receipts Attached?



Guide for Writing an ECNANDC Funding Proposal

OUTLINE

- I. Title**
- II. Project Overview**
- III. Background Information/Statement of the Problem to be Addressed**
- IV. Project Details**
 - a. Goals & Objectives
 - b. Benefit to and Affect on Stakeholders
 - c. Methods for Executing Proposed Project
 - d. Staff/Administration Needs
- V. Available Resources**
- VI. Needed Resources**
 - a. Personnel
 - b. Facilities
 - c. Equipment/Supplies/Communication
 - d. Budget
- VII. Evaluation Plan**
 - a. Qualitative – How will the outcome of the project be measured? What is the situation before the project; what will it be after?
 - b. Quantitative – How many people will be affected by this project? How many of the goals outlined in the Project Overview were accomplished; how many were not? Why?
- VIII. Appendices**
 - a. Resume of the Project Coordinator
 - b. Project Timeline
 - c. Completed Expenditure Report
 - d. Personal Statement
 - e. Council statement (provided by ECNANDC Secretary) on who will control any assets purchased with ECNANDC funds.

NOTE: Please see Yolanda Jones (Budget and Finance Committee Chair) if you would like a helpful handout with tips for writing a funding proposal.

Please complete this form in blue or black ink.



ECNANDC Office Supplies Requisition



Name: _____ **Date:** _____

Stakeholder Address: _____ **Phone Number:** _____

Anticipated Use for Office Supplies: _____

Office Supplies Request Policy:

1. A completed ECNANDC Office Supplies Requisition must be submitted at least two weeks before the date the supplies are needed.
2. Eligibility to request and/or receive office supplies is determined by the stakeholder’s status with ECNANDC and may be subject to approval of the Executive Board.
3. Supporting documentation, including a detailed breakdown of the requested office supplies, may be required by the Council. Please be prepared to justify the purpose and/or benefit (to ECNANDC stakeholders) of requesting said supplies.
4. Office supplies may only be requested by Board members, committee chairs, ad hoc committee chairs, or persons given authority by a result of an approved Council motion.
5. Office supplies purchased with ECNANDC funds may only be used for approved purposes and within the limitations of the originally stated anticipated use. Any unused supplies must be returned to the Treasurer or second signatory.
6. Requisition requests (or questions) should be directed to the Treasurer or second signatory.

I hereby acknowledge reading and understanding the policy above and further affirm I understand and will adhere to the above requirements in submitting this requisition.

Name: _____ **Date:** _____

Requested Supplies: <i>(attach additional sheet, if needed)</i>	Quantity	Requested \$:	Approved \$:

For ECNANDC Treasurer’s Use Only					
Approved?	Date Requested:	Date Items Delivered:	Processed By:	Reference #:	Receipts Attached?

CITY OF LOS ANGELES

CALIFORNIA

SILVER LAKE NEIGHBORHOOD COUNCIL OFFICERS

Roberto Haraldson
Jason Lyon
CO-CHAIRS
Michael Locke
VICE-CHAIR
Laura Dwan
TREASURER
Gena Nason
SECRETARY



SILVER LAKE NEIGHBORHOOD COUNCIL

2898 Rowena Avenue, Suite 101
Los Angeles, CA. 90039

TELEPHONE: (323) 661-SLNC (7562)
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COUNCIL FILE #05-0575

“Non-Community Impact Statements”

THE CURRENT SITUATION:

All city agencies and departments, except neighborhood councils, are permitted to submit recommendations for action to the City Council. Such correspondence from agencies is assigned a “Council File Number” and referred to the appropriate Council committee. The Clerk has issued a report asking the council whether to extend this practice to neighborhood councils. His report, Council File 05-0575, is available online at <http://cityclerk.lacity.org/cfi/>.

The Education & Neighborhoods Committee expressed support for the idea, but directed DONE, BONC, the Clerk, the CAO and CLA to report on whether (or under what circumstances) to allow the practice to include NCs. Greg Nelson’s report on behalf of DONE wholeheartedly recommended allowing the practice. The Clerk, CLA and CAO are all expected to report that they anticipate no negative impacts associated with the policy change. They have indicated that there are no additional costs associated with the creation of a council file (though costs would begin to accrue if the committee chose to act on a proposal). Unfortunately, only the BONC expressed formal reservations, with 2 commissioners expressing support and 2 expressing opposition (with 3 absences).

The CAO, CLA, and Clerk have also indicated do not anticipate being overwhelmed by this type of correspondence. Should there be a sudden onslaught of proposals to a single committee, the chair could elect to “receive and file” the proposals until a later date. Alternately, a proposal is currently circulating to require a number of NCs to “co-sign” the proposal – perhaps as few as three or as many as five (total).

The matter returns to Education & Neighborhoods at its next meeting. If the Committee still recommends approving the practice, the motion must then be approved by the full City Council.

WHAT YOUR COUNCIL CAN DO:

Submit a Community Impact Statement supporting this new tool of empowerment for NCs, making us better equipped to represent our stakeholders’ interest to the Council.

TO SUBMIT A COMMUNITY IMPACT STATEMENT:

Your Board must adopt an official position on the matter, after which only your Neighborhood Council’s designated representative may submit a Community Impact Statement on your behalf. If you have not participated in the CIS system before, your Board must first appoint up to two (2) designated submitters. Then, they can set up your online account. To do this, contact Jacqueline Mendez jmendez@mailbox.lacity.org at DONE for a username and password.

Then, to submit a CIS, your representative logs on at <http://appl1.lacity.org/cis/> You will be asked to provide the following information in a very user-friendly web form:

Contact Information

Neighborhood Council:

Name:

Phone Number:

Email:

Impact Information

Date:

Update to a Previous Input:

Directed To: City Council and Committees

Reference Number: 05-0575

Agenda Date: 06/07/05

Item Number:

Brief Summary: *(This is your 100-word statement, which will appear on the agenda with the relevant item. Suggested CIS for 05-0575 is below.)*

Additional Information: *(Any additional comments or notes for the Clerk's office, regarding processing of your statement. In addition, you may attach up to 2 files of supplemental information – for example, a letter detailing how and why your council came to its decision.)*

SUGGESTED COMMUNITY IMPACT STATEMENT FOR THIS COUNCIL FILE:

The X Neighborhood Council respectfully urges the Los Angeles City Council to affirm the right and responsibility of Neighborhood Councils to make proactive recommendations of matters to be addressed by the Council. Please direct the City Clerk to (a) assign a Council File number to all official correspondence from Certified Neighborhood Councils containing original recommendations for City Council action, and (b) refer the matter to the appropriate Council Committee.

NEIGHBORHOOD COUNCILS IN SUPPORT:

<ol style="list-style-type: none">1. Silver Lake2. Glassell Park3. Greater Griffith Park4. Mar Vista5. Historic Highland Park6. Granada Hills North7. Greater Echo Park Elysian8. Pico Union9. Sunland Tujunga10. Chatsworth11. Greater Valley Glen12. Northridge West13. Atwater Village14. Mid City West15. Bel Air Beverly Crest	<ol style="list-style-type: none">16. Westchester Playa del Rey17. Winnetka18. North Hills West19. Harbor Gateway North20. Arroyo Seco21. Tarzana22. Boyle Heights23. Central San Pedro24. Sherman Oaks25. Van Nuys26. Westside27. Hollywood United28. Studio City29. Valley Village <p>*The Valley Alliance of Neighborhood Councils has also endorsed this proposal.</p>
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FOR MORE INFORMATION, OR TO SCHEDULE A SPEAKER FOR YOUR NC, CONTACT:

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