

EMPOWERMENT CONGRESS

**NORTH AREA
NEIGHBORHOOD DEVELOPMENT COUNCIL**

Appointed Board

Frank Acevedo
Vice-President

Maggi Fajnor
Secretary



A Certified City of Los Angeles Neighborhood Council

Angela Evans
Treasurer

Neighborhood Representatives

Suzanne Lloyd-Simmons, Area 1
Lillian Marengo, Area 1
Inez Morris, Area 2
Donna Williams, Area 2
Andrew Ritter, Area 3

Diane Rodriguez, Area 3
Jon Gibby, At Large
Jacqueline Hamilton, At Large
Nolayan Herdegen, At Large
William Smith, At Large
Sharon Stewart, At Large

NANDC
P.O Box 7223
Los Angeles, CA 90007

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REGULAR MEETING

THURSDAY, January 6, 2005
6:30 p.m. – 8:30 p.m.

The Child Guidance Clinic
3787 South Vermont Avenue

MINUTES

AGENDA ITEM 1. WELCOME AND CALL TO ORDER

The meeting was called to order by the Chair, Frank Acevedo.

AGENDA ITEM 2. ROLL CALL OF BOARD

Notification was received for excused absences for tonight's meeting for the following Board Members: Andrew Ritter, and Carlos Lopez

Board Members Present: Frank Acevedo, Maggi Fajnor, Suzanne Lloyd-Simons, Lillian Marengo, Donna Williams, Diane Rodriguez, Angela Evans, Jacqueline Hamilton, Jon Gibby, William Smith and Sharon Stewart

Board Members Absent: Andrew Ritter, Nolayan Herdegen, Inez Morris and Carlos Lopez

Eleven Board members present at roll call constituted a quorum.

AGENDA ITEM 3. PUBLIC COMMENT

The floor was opened for public comment. Speaker cards submitted are appended to these minutes along with those for Agenda Item 23 for information.

AGENDA ITEM 4. ANNOUNCEMENTS

The following announcements were made for the record:

The Citywide Alliance of Neighborhood Councils and CityWatch in association with KCBS/Channel 2 , KCAL/Channel 9 and CityWatch have joined together to host and televise two mayoral debates to be televised in prime time on KCAL and KCBS in February of 2005 (February 7 and February 28). Any Board member who is interested in participating should contact Frank Acevedo ASAP.

We have received a request from Charlotte Laws to support the proposal for ending the killing dogs and cats at city shelters and related issues. If anyone is interested in "taking the point" on this issue, please let the secretary know by February 18 in order to determine interest in this issue and to allow time so that an agenda item may be included for the February Board meeting.

Note the information at the top of the sign in sheets. Addresses will not be sold or given to other private companies for marketing purposes. However, the information collected is subject to the access and confidentiality provisions of the Public Records Act, other applicable sections of the California code as well as federal laws. E-mail or other information requests sent to the City web site may be maintained in order to respond to the request, forward that request to the appropriate agency within the City, communicate updates to the City page that may be of interest to citizens, or to provide the City web designer with valuable customer feedback to assist in improving the site. Individuals can cancel any communications regarding new service updates at any time.

Date: December 17, 2004

To: Neighborhood Council Leaders

From: Greg Nelson, General Manager, Dept. of Neighborhood Empowerment

Subject: ENDORSING CANDIDATES PROHIBITED. SPENDING NC MONEY ON MAYORAL DEBATES PROHIBITED. FINANCIAL DISCLOSURE STATEMENT (FORM 700) EXEMPTION PROGRESSES.

ENDORSING CANDIDATES PROHIBITED

In the August 5, 2004 newsletter, I reminded Neighborhood Councils about the laws that exist regarding the endorsement of candidates for office, and of ballot measures.

I realize that there is a lot of information flying around and it's hard to remember everything. This issue came up at one Neighborhood Council meeting this week, and no one seemed to know the answer. So, from time-to-time, I'll be presenting important information to you again.

Here's that excerpt from the August newsletter:

It's that time of year again, so it's worth repeating that Neighborhood Councils cannot endorse candidates for public office or spend money under its control to support or oppose those candidates. As an individual, a member of a governing board is free to endorse, work for, and contribute their personal funds to candidates. Neighborhood Councils may take positions in support or opposition to ballot measures, but may not spend their funds on those measures.¶

SPENDING NC MONEY ON MAYORAL DEBATES PROHIBITED

As you may know, two nonprofit organizations (Citywide Alliance of Neighborhood Councils and CityWatch) have joined with KCAL/KCBS to host and televise two mayoral debates (February 7 and February 28). It's quite exciting because this will be another milestone in the evolution of Neighborhood Councils. Hopefully, a successful one.

As you may have surmised from first item in this newsletter, Neighborhood Councils cannot spend any of their money promoting or supporting purely political efforts such as these. In answer to questions that have

been asked, the City of Los Angeles has no role whatsoever in these events. And how these events occur will not involve any official actions by any Neighborhood Councils.

FINANCIAL DISCLOSURE STATEMENT (FORM 700) EXEMPTION PROGRESSES

On Tuesday, the City Ethics Commission followed the Board of Neighborhood Commissioners in unanimously approving a proposed ordinance that would exempt Neighborhood Council board members from filing the Form 700 financial disclosure statement. The state's Political Reform Act, which defines what constitutes a financial conflict of interest would continue to apply, but the filing of the forms would not be required. Failure to self-disclose a conflict could get the violator in a heap of trouble. As our mantra goes, When in doubt, ask. Regarding potential financial conflicts of interest, the person to ask is Deputy City Attorney Darren Martinez at dmartin@attylacity.org.

AGENDA ITEM 5. GOVERNING BOARD MEMBER ANNOUNCEMENTS

Events to which NANDC stakeholders are invited and/or within the NANDC area were announced with additional information provided after the meeting or through fliers on the information table.

AGENDA ITEM 6. APPROVAL OF MINUTES

A motion was made by Sharon Stewart, seconded by Jon Gibby and passed by consensus of the Board to approve the minutes of the December 2, 2004, Regular Board meeting minutes.

THE CHAIR ANNOUNCED THAT THE AGENDA ITEMS WOULD BE TAKEN OUT OF THE POSTED ORDER IN ORDER TO INSURE TIME FOR PRESENTATION BY PARTIES INTERESTED IN BIDDING ON THE NANDC WEBSITE AND IN ATTENDANCE. Agenda Items 19, 20 and 21 were taken out of order at this point.

AGENDA ITEM 21. AD HOC WEB PAGE COMMITTEE

Two bids to develop the NANDC web site were received—Alan Dale Enterprises, Inc. and Soulfire Interactive Media Group. Each group was given time to make a presentation before the Board and stakeholders. The floor was opened to a discussion of the relative strengths of each bidder. Alan Dale Enterprises, Inc. was selected to produce the NANDC website by Board vote. Details as to contract format and other documentation will be worked out and redrafted to comply with City requirements and submitted to DONE.

AGENDA ITEM 19. AD HOC ELECTION COMMITTEE REPORT

AGENDA ITEM 20. BY-LAWS AND ELECTION PROCEDURES AMENDMENTS

THE DISCUSSION AND RELATED ACTIONS FOR AGENDA ITEMS 19 AND 20 WERE COMBINED.

Just prior to this meeting, notice was received that due to an administrative oversight at DONE, the election procedures review correspondence was not transmitted to NANDC. However, the senior project coordinator for the election and policy development team would be forwarding her election procedures review to NANDC as soon as possible. The preliminary review provided comment on the need for a By-Laws Adjustment and Required Changes to the Election Procedures.

Both the preliminary comments and, once received; comments in the DONE review will be addressed by the Ad Hoc Elections Committee. Their recommended changes to the NANDC Election Procedures based on DONE comment and review of these Election Procedures will be presented for Board review and approval at the next Regular Board meeting. It was also noted that NANDC would be unable to "kick-off" the election until the Election Procedures have been approved by DONE.

The floor was opened to a discussion of scheduling concerns and feasibility issues, including the issue of the proposed NANDC Jamboree. In order to address timeline concerns, a motion was made by Sharon Stewart, seconded by Maggi Fajnor and approved by Board consensus to approve the timeline as presented by the Ad Hoc Election Committee in the Elections Procedures as follows:

Election Timeline

- Initiate Outreach during the month of January 2005.
- Save the Date Notice to distributed the week of January 17, 2005 or adjusted to reflect distribution within 5 days of DONE approval
- Election Kick-Off Assembly Notices to be distributed beginning January 30, 2005 including "save-the-date" information on Candidates' Forum and Election dates
- Election Kick-Off Meeting February 12, 2005
- Candidates' Forum is scheduled on March 19, 2005
- Reminder Notices for Election available the week of April 9, 2005 including Candidates' Information
- Election Information at Posting Locations to be completed during the week of April 17, 2005.
- Election is scheduled for April 23, 2005.
- Election results posted and available for distribution April 23-April 29, 2005.

Administrative items are not included on the timeline, but will need to be taken into consideration: by the elections committee including preparation of notices, organization of third party oversight of election, confirmation of election site and physical arrangements for the election, etc. In addition, the committee should prepare for potentially soliciting candidates for seats for which no one is running [*or within 5 days of DONE approval with timeline adjusted accordingly].

A companion motion was made, seconded and approved by Board consensus to amend the NANDC By-Laws, Article VII, Section A, (g) from February to May for the concurrent end of term for the current Board and installation of the newly elected Board as recommended by the Ad Hoc Election Committee.

It was also discussed that the Jamboree was an appropriate NANDC community outreach event and planning for the event should continue as an Outreach effort. The Outreach Community Jamboree and commitment to budget funds for the event were approved in concept by Board consensus. The Outreach Committee will present additional details as to schedule, venue and budget for Board approval at the next Regular Board meeting.

AGENDA ITEM 7. REGULAR BOARD MEETING CALENDAR

The calendar for Regular Board meetings for February 3, 2005; March 3, 2005; and April 7, 2005, was approved by Board consensus.

AGENDA ITEM 8. TREASURER'S REPORT

Angela Evans presented the Treasurer Report. The Treasurer's Report and 2nd Quarter 2004 -2005 Fund Reconciliation dated January 6, 2005, are appended to these minutes for information.

AGENDA ITEM 9. THIRD QUARTER NANDC 2004-2005 BUDGET

The Third Quarter Budget for \$12,500 was submitted by the treasurer. The treasurer also assured that the request for funds submitted by the secretary and approved by the Board at the December 2, 2004 Regular Board meeting was covered by the Budget as presented. A motion was made, seconded and approved by Board vote to approve the Third Quarter NANDC 2004-2005 Budget as discussed for submittal to DONE. The Third Quarter Budget dated January 2005, is appended to these minutes as approved.

AGENDA ITEM 10. REQUEST FOR FUNDS

A request for funds was submitted by the treasurer for Board approval. Items labeled 1 through 8 were discussed as a unit. After a brief discussion, Item 3. (Stamps for elections) was deleted from the request for funds. A motion was made by Sharon Stewart, seconded by Jacqueline Hamilton and passed by Board consensus to approve the expenditure of funds for Items 1, 2 and 4 through 8 of the Request for Funds dated January 6, 2005.

A request for funds was submitted by the treasurer to provide for microphone equipment storage. The floor was opened to Board and stakeholder discussion. After discussion, it was decided to have Even Keel Production assume responsibility for transport and storage of the microphone equipment. Accordingly, Option A of Request for Funds Item 9 was approved by Board vote.

NANDC Request for Funds dated January 6, 2005, is appended to these minutes for information.

DUE TO TIME CONSTRAINTS AND TO ALLOW TIME FOR PUBLIC COMMENT, THE REMAINING COMMITTEE REPORTS WERE TABLED.

AGENDA ITEM 23. PUBLIC COMMENT

The floor was opened for public comment. Speaker cards submitted for Agenda Items 3 and 23 are appended to these minutes for information.

AGENDA ITEM 24. ADJOURNMENT

The meeting was adjourned by the Chair.

APPENDICES TO THE MINUTES FOR JANUARY 6, 2005

Agenda Item 8. Treasurer's Report and 2nd Quarter 2004 -2005 Fund Reconciliation dated January 6, 2004, are appended for information.

Agenda Item 9. The Third Quarter Budget dated January 2005, is appended to these minutes as approved.

Agenda Item 10. NANDC Request for Funds dated January 6, 2005, is appended to these minutes for information

Agenda Item 12. Outreach Committee Report is appended for information

Agenda Item 13. Public Safety Committee Report is appended for information.

Agenda Item 17. The Elections Procedures are appended for information.

Agenda Items 3 and 23. Speaker cards

Dated: 1/29/2005

Submitted by: Maggi Fajnor, Secretary

Approved: February 3, 2005, Regular Board Meeting